



# WEST VIRGINIA RESILIENCE PLANNING PROJECT



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## REQUEST FOR PROPOSALS

The West Virginia Office of Energy (WVOE) is offering competitive grant funding to improve the all-hazards resilience of the electric grid and prevent disruptive events. The West Virginia Resilience Planning Project (WVRPP) is funded under Section 40101(d) Formula Grant Program of the Infrastructure Investment and Jobs Act (IIJA). WVOE has been allocated approximately \$13.2 million to date to improve the resilience of our electric grid.

WVOE is committed to ensuring every West Virginian is adequately served with reliable electricity where electric infrastructure exists. No customer should be without power during disruptive events if electric lines, substations, and generation already exist for that customer. WVOE is seeking applicants for projects resulting in a more resilient and reliable electric grid for all West Virginians. The WVRPP will also allow for projects that accommodate increased electrification where feasible and necessary to reduce outage impacts. WVOE will receive applications for projects which fall within the category areas listed under the General Eligibility section of these guidelines. WVOE anticipates awarding all funding identified as available within the Funding Information section.

WVOE is looking for projects that achieve one or more of the WVRPP objectives:

- Decrease the length and time of power outages that were due to weather related events that result in an interruption of grid operability.
- Identify outdated/unreliable infrastructure and employ hardening technologies to reduce occurrence of outages.
- Develop an all hazards approach to increase grid resilience.
- Develop an all-encompassing workforce to implement advanced grid resilience technology.

<b>WEST VIRGINIA RESILIENCE PLANNING PROJECT</b>	<b>1</b>
1. Award Overview	2
2. Key Considerations	2
3. General Eligibility	3
4. Application Requirements	5
5. Application Evaluation	6
6. Award and Contract Conditions	8
7. Deadlines and Submission Instructions	10
8. Contact Information	10
9. Definitions	10
10. Resources	11
11. Application	12

## 1. Award Overview

### Funding Information

Approximately \$13.2 million is available for new awards under Round 1 of this competitive grant program. Projects funded will have an initial Period of Performance of four (4) years. If necessary, awards may be extended to allow recipients to complete all project activities, provided they do not exceed the federal Period of Performance; currently ending April 30, 2032.

At least 10 percent of the program funding is being set aside for eligible entities that sell not more than 4,000,000 MWh of electricity per year. This funding portion is referred to as “Small Utility Set Aside.”

At least 40 percent of awarded projects will benefit customers in Appalachian Regional Commission at-risk/distressed areas.

### Cost Match Requirements

An eligible entity that receives a grant award under the WVRPP is required to match a minimum of 100 percent of the award amount. However, if the eligible entity sells not more than 4,000,000 megawatt hours of electricity per year, the required minimum match will be one-third of the award amount. Matching funds can include any new public or private investment in the proposed project made by an eligible applicant. Eligible applicants must provide letters documenting the financial commitment. Eligible letters and matching fund use are discussed in the Application Requirements section of these guidelines.

## 2. Key Considerations

- Activities funded must be conducted in West Virginia.
- Activities funded are subject to Federal pass down requirements.
- DOE will exercise Federal stewardship in overseeing the project activities performed under this program.
- Projects will not be reimbursed for any work performed prior to the grant award date.

## 3. General Eligibility

### Eligible Applicants

The following applicants are eligible for grants:

- an electric grid operator;
- an electricity storage operator;
- an electricity generator;
- a transmission owner or operator;
- a distribution provider;
- a fuel supplier;
- other relevant entities may apply, but require approval from DOE. Include a completed Secretarial Eligibility Entity Designation Request form with your application. Form can be found on WVOE website.

## Eligible Projects

Grant funding provided by WVOE may only be used to implement the following resilience measures intended to mitigate the impact of disruptive events. This list of measures includes:

- weatherization technologies and equipment;
- fire-resistant technologies and fire prevention systems;
- monitoring and control technologies;
- the undergrounding of electrical equipment;
- utility pole management;
- the relocation of power lines or the reconductoring of power lines with low sag;
- advanced conductors;
- vegetation and fuel-load management;
- the use or construction of infrastructure for enhancing system adaptive capacity during disruptive events, including microgrids and battery -storage subcomponents;
  - Note: These projects are only eligible if used exclusively during disruptive events.
- adaptive protection technologies;
- advanced modeling technologies;
- hardening of power lines, facilities, substations, or other systems; and
- the replacement of old overhead conductors and underground cables.

Funding may also be used for the training, recruitment, retention, and reskilling of skilled and properly credentialed workers to perform the work required for the resilience measures listed above.

The following types of projects are ineligible:

- Construction of a new –
  - electric generating facility; or
  - large-scale battery-storage facility that is not used for enhancing system adaptive capacity during disruptive events; or
    - **Note:** Modification of an existing generation facility may be an eligible use of funds, but the scope of the project would need to reduce the likelihood and consequences of disruptive events and meet one of the eligible uses of grants funds listed above. Additionally, any work performed on an existing generating system cannot increase the maximum rated output of the original nameplate capacity.
- Cybersecurity.

## Eligible Expenditures

**Note:** Matching funds may only be used for the same eligible expenditures as grant funds themselves.

The following types of expenditures are eligible:

- Cost associated with personnel and fringe, materials, equipment, software, construction, retrofitting, tools, and contractual work directly related to the project.

The following types of expenditures are ineligible:

- Costs associated with preparation of the WVRPP application; land acquisition; permits; landscaping; advertising; business start-up costs; indirect costs (i.e., general administrative and overhead, contingency funds, etc.); travel, lodging, subsistence; conference or meeting expenses including catering, conference equipment and room rental.
- Revenues or royalties from the prospective operation of an activity beyond the time considered in the award; proceeds from the prospective sale of an asset of an activity; or other appropriated Federal funds.
- Repayment of the federal share of a cost-shared activity under Section 988 of the Energy Policy Act of 2005 shall not be a condition of the award.

## 4. Application Requirements

Applications must include the following information:

- **Project Information.** Applications must describe where all project activities will occur. Applicants should submit equipment specifications, maps, plans, or financial documents associated with the project.
- **Project Impact.** Applicants must describe the anticipated project impact in accordance with the Evaluation Criteria listed in this Request for Proposals (RFP) (see page 6). Applicants should include references and/or detailed assumptions to support their claims of project impact.
- **Evidence of Matching Funds.** Applicants must describe any other public funding included in the project. The Application must contain letters documenting the financial commitment for any match claimed. These letters of commitment must include clear documentation of the amount of financial commitment from each source (both the applicant and from any entity other than the applicant). The letters cannot reference any Ineligible Expenses (see page 4). The letters must state:
  - Applicant has funds available and in -hand to support the match funding identified in this application’s budget either through an already approved loan or cash on hand; or
  - Applicant has a third -party agreement to support the match funding identified in this application’s budget. A letter from that organization identifying the amount available must be provided.
- **Project Budget Proposal.** The Application must include a detailed budget for the project with supporting documentation. Budgets cannot include any Ineligible Expenses (see page 4).
- **Evidence of Good Standing.** Applicants must demonstrate evidence of Good Standing with the West Virginia Tax Division. Letters of Good Standing can be requested [here](#).
- **Applicant Information.** Applicants must include their organization name, address, VSS Vendor ID #, Federal Tax ID #, UEI/SAM #, Employer Identification Number, W-9 form, and primary contact information. New vendors can obtain a VSS Vendor ID # from the [West Virginia Purchasing Division](#).
- **Compliance with Federal Requirements.**
  - Applicants must submit the following documents with their application: [Foreign National Participation](#); Environmental Review in accordance with the [National Environment Protection Act \(NEPA\)](#)
  - Applicants must indicate their ability to comply with the following Federal Requirements, but do not yet need to submit compliance documents: [Build America, Buy America](#); [Davis-Bacon Act](#).
- **Consent to State and Federal Oversight.** Applicants must include their signature as evidence of consent to state and federal oversight of the project, reporting requirements, and submission to applicable laws including [Whistleblower Protections](#) and the [Freedom of Information Act](#).

## 5. Application Evaluation

### Evaluation Method

The application process will give priority to projects that provide the greatest community benefit (e.g., number of customers improved, amount of infrastructure improved) in reducing the likelihood and consequences of disruptive events. WVOE will use existing tools and data sources to confirm circuit performance and community impact, when applicable. Funding will be allocated to as many eligible projects as possible.

### Evaluation Criteria

Applicants will be scored using the following criteria:

IMPACT CATEGORY	RELATED OBJECTIVE	CRITERIA	POINTS
Resilience	Decrease the length and time of power outages that were due to weather related events that result in an interruption of grid operability.	<ul style="list-style-type: none"> <li>Expected reduction in the number and duration of outages per year</li> <li>Number of affected customers</li> <li>Number of critical facilities impacted</li> <li>Project-specific metrics (see pages 14 - 18)</li> </ul>	10
Infrastructure	Identify outdated/unreliable infrastructure and employ hardening technologies to reduce occurrence of outages.	<ul style="list-style-type: none"> <li>Map of circuits impacted by project with number of customers reliant on each circuit and other critical facilities served by the circuits</li> <li>Total number of vulnerable infrastructure impacted</li> </ul>	10
Hazard Mitigation	Develop an all hazards approach to increase grid resilience.	<ul style="list-style-type: none"> <li>Description and/or analysis of circuit vulnerability to hazards including floods, extreme heat, extreme cold and winter storms, tornadoes, wind, wildfires, landslides, and earthquakes</li> </ul>	10
Workforce	Develop an all-encompassing workforce to implement advanced grid resilience technology. <i>Workforce development should be a secondary component to an existing grid resiliency project.</i>	<ul style="list-style-type: none"> <li>Discussion of workforce readiness to complete project</li> <li>Number of workers employed in construction and maintenance of project operations</li> <li>Description of any plans to partner with a training provider (labor, community college, etc.), and the use of an appropriately credentialed workforce (i.e., requirements for appropriate and relevant professional training, certification, and licensure)</li> <li>Demonstration of project longevity</li> <li>Demonstration of stakeholder consultation or inclusion, particularly from Appalachian Regional Commission at-risk/distressed areas, if applicable</li> </ul>	10
<b>TOTAL</b>			<b>40</b>

## Ineligibility Disclaimers

Projects may be determined to be incomplete and, as such, ineligible for an award if the information provided in the application:

- Is incomplete or contains inaccurate information.
- Does not clearly indicate that the project activities funded will be conducted in West Virginia.
- Does not clearly indicate that the project is ready to commence and can be completed within the grant period of performance.
- Does not provide letters from the applicant or project partners demonstrating cost matching that clearly documents financial commitment.
- Indicates that costs have been expended prior to dates stated in the solicitation.
- Does not document the minimum 100% cost match for entities that sell more than 4,000,000 MWh of electricity per year.
- Does not document the minimum one-third cost match for entities that sell not more than 4,000,000 MWh of electricity per year.
- Does not clearly indicate the project will follow State and Federal requirements.
- WVOE reserves the right not to award funds to applicants that have:
  - exhibited poor performance in complying with the expectations and requirements of previously awarded grants with WVOE including, but not limited to, failure to complete previously awarded projects or failure to submit required paperwork in a timely fashion; or
  - non-compliance issues with WVOE or outstanding obligations to the state, including other state agencies.
- WVOE may, at its discretion, award partial grant funding for a dollar amount less than the requested amount.

## 6. Award and Contract Conditions

### Notice of Award

- After initial WVOE review, applications are submitted to DOE for additional review and approval.
  - Ensure that applications are completed, in full, to avoid delays.
  - Detailed budgets and NEPA reviews are critical components in this process.
- All applicants will receive notification of their funding status once applications have been fully processed.
- Projects selected for funding will receive a letter via email from the WVOE Secretary or designee, addressed to the contact person specified in the application.
- Grantees will be assigned a WVOE project contact who will be their primary WVOE point of contact.
- After the announcement of a grant award, WVOE will forward a grant agreement to the recipient; individuals vested with the authority to do the legal business for the organization will be required to execute (sign) the grant agreement electronically.
- The grant recipient will provide a detailed scope-of-work, project schedule, budget, and other information as required to WVOE.
- Grantees that have not had previous contracts or grant agreements with the state will be required to obtain a vendor identification number through the [West Virginia Purchasing Division](#).

## Payment

- WVRPP is a reimbursement grant program. Payment requests may begin only after the grantee has received a fully executed grant agreement.
- WVOE will make payment to a grantee based on review of the required Statement of Expenditures form (to be provided to grantees), accompanying invoices, adequate proof of payment documentation, and Build America, Buy America certifications; WVOE will not fund costs in excess of the awarded grant amount.
- WVOE will approve expenditure requests submitted in appropriated timelines determined via contract negotiations.
- Grantees will be paid for funds expended only during the grant period of performance.

## Reporting

- The grantee will be required to submit the following reports on forms provided by WVOE:
  - Quarterly Progress Reports.
  - Annual Program Metrics and Impact Report (for each year of the period of performance and one year following the project close).
  - A Final Report.

## Project Modifications

- The project must be completed as described in the grant agreement; modifications to the project will not be considered, except for limited scope, time, and budget changes approved by WVOE via your WVOE project advisor.
- With WVOE approval, changes may include replacements of equal quality and function, and reallocation of funds within the budget as long as the maximum contract dollar amount payable by WVOE to the grantee is not exceeded.

## Permits

- Grantees must secure all permits (federal, state, or local) or approvals otherwise required for the project to proceed.
- If permits are required for the project, copies of the permits shall be submitted prior to the first reimbursement request. WVOE will not make payments to the grantee prior to receiving a copy of the required permit(s). If applicable, the final building inspection report must be signed, and a copy must be submitted to WVOE, before the grantee applies for final payment.
- Grantees must comply with all applicable laws and local ordinances including local, state, and federal requirements in the implementation of the project.

## Accounting and Financial Controls

- Grantees must properly manage and account for funding received. A complete spending record for all expenditures will be required for each reimbursement request, including invoice receipts, logs of record and other properly certified documents.
- All work or delivery of equipment, etc., must occur during the stated period of performance in the grant agreement. No reimbursement will be given for costs expended prior to the grant period of performance. Any applicant who starts a project and incurs costs before receiving a fully executed grant agreement does so at their own risk.
- Matching funds provided by the applicant or other project partners must be spent during the grant period of performance. No credit will be given for funds spent prior to the grant period of performance. Matching funds must correspond to eligible categories as outlined in the project budget.
- Documentation will be required for expenditure of matching funds as well as WVOE funds.
- WVOE reserves the right to terminate the project and/or recover funding from grant recipients that the Office determines are either not performing or not properly managing the funding, as per the conditions of this RFP or the grant agreement.
  - Time extensions to the grant period of performance are possible but will only be granted if:
    - WVOE determines the extension to be necessary through review of a time extension request.
    - WVOE maintains sole discretion over granting extensions to the period of performance.
- WVOE reserves the right to inspect projects financed with WVRPP funds and to audit or require a third - party audit of any project's financial transactions or compliance with grant agreement terms.
  - WVRPP grant proposals are public documents and subject to disclosure to the public. Any information included in the grant proposal that the applicant wishes the state to consider as proprietary must be on a separate sheet of paper and must be clearly marked as proprietary.

## 7. Deadlines and Submission Instructions

Applications must be submitted by email only to **WVOEinfo@wv.gov** . Please include “WVRPP RFP Response - [Organization Name]” in the subject line of the email.

Responses must be provided as a Microsoft Word (.docx) attachment or a readable PDF attachment to the email. Email submission is the only acceptable method of delivery. Fax, mail, and courier delivery shall not be accepted. Responses misdirected or otherwise received late, or corrupted files, may not be reviewed.

## 8. Contact Information

Please direct questions to the Primary Grant Manager:

Brooke Jones  
Program Manager  
304-993-9540  
[brooke.a.jones@wv.gov](mailto:brooke.a.jones@wv.gov)

If she cannot be reached, please see additional contacts:

Christian Watts  
Grant Administrator  
304-352-4169  
[christian.a.watts@wv.gov](mailto:christian.a.watts@wv.gov)

Bryan Mabe  
Deputy Director  
304-352-4172  
[bryan.k.mabe@wv.gov](mailto:bryan.k.mabe@wv.gov)

## 9. Definitions

**Census-designated persistent poverty county.** Grantees must secure all permits (federal, state, or local) or approvals otherwise required for the project to proceed.

**Appalachian Regional Commission at-risk/distressed area.** Having a median family income no greater than 67% of the U.S. average and a poverty rate that is 150% of the U.S. average or greater, per available data from the Appalachian Regional Commission.

**Energy resilience.** Ability to avoid, prepare for, minimize, adapt to, and recover from anticipated and unanticipated energy disruptions in order to ensure energy availability and reliability. see 10 USC § 101(e)(6).

**Disruptive events.** An event in which operations of the electric grid are disrupted, preventatively shut off, or can not be operated safely due to extreme weather, wildfire, or natural disaster. see 42 U.S.C. § 18711(a)(1).

**Microgrids.** A group of interconnected loads and distributed energy resources within clearly defined electrical boundaries that acts as a single controllable entity with respect to the grid. see ([US. Department of Energy, Microgrid Overview](#))

**Federal pass down requirements.** Obligations and conditions that a non-federal entity (the pass-through entity) must apply when it passes federal funds to another organization (a subrecipient) to carry out part of a federal program. see 2 C.F.R. § 200.332.

**System for Award Management (SAM).** The repository for standard information about applicants and recipients. see 2 C.F.R. §25.100.

**Build America, Buy America** Mandates a domestic content procurement preference for all federal financial assistance obligated for infrastructure projects, aiming to strengthen the U.S. domestic supply chain and manufacturing. see 2 C.F.R. §184.1.

**Davis Bacon Act.** Ensures that federally funded construction projects uphold local wage and labor standards to prioritize workers and protect communities. see 29 C.F.R. §5.1.

**National Environmental Protection Act.** Requires Federal agencies to follow established environmental review procedures, which include reviewing and documenting the environmental impact of their actions. see 42 C.F.R. §137.287.

## 10. Resources

The [WVRPP Program Narrative](#) provides additional information about WVRPP objectives and state energy resilience priorities.

## 11. Application

### Applicant Information

**Project Title:**

**Full Name of Organization:**

**Mailing Address:**

**VSS Vendor ID #:**

**Federal Tax ID #:**

**UEI/SAM #:**

**Employer Identification Number (EIN):**

**Name of Project Officer:**

**Title:**

**Telephone:**

**Email:**

**Name of Applicant Organization Director:**

**Title:**

**Telephone:**

**Email:**

**Name of Applicant Fiscal Officer/Financial Director:**

**Title:**

**Telephone:**

**Email:**

**Please select the Eligible Applicant category that best describes the organization.**

- Electric grid operator
- Electricity storage operator
- Electricity generator
- Transmission owner or operator
- Distribution provider
- Fuel supplier
- Other relevant entity (by state discretion)

**Is the organization a Small Utility (selling not more than 4,000,000 MWh of electricity per year)? If yes, please attach a copy of EIA form 861 for the last reporting year.**

- Yes  No

**Which Eligible Project category describes the project? Select all that apply.**

- weatherization technologies and equipment.
- fire-resistant technologies and fire prevention systems.
- monitoring and control technologies.
- the undergrounding of electrical equipment.
- utility pole management.
- the relocation of power lines or the reconductoring of power lines with low sag.
- advanced conductors.
- vegetation and fuel-load management.
- the use or construction of distributed energy resources for enhancing system adaptive capacity during disruptive events, including microgrids and battery-storage subcomponents.
- adaptive protection technologies.
- advanced modeling technologies.
- hardening of power lines, facilities, substations, or other systems.
- the replacement of old overhead conductors and underground cables.

Will funding be used for any of the following workforce-related efforts as a part of the project? Select all that apply.

- Training
- Recruitment
- Retention
- Reskilling

**Project Description**

Provide a detailed description of the proposed project. Include location, technology type, and the plans to increase the resilience of the project location. Please include additional pages or attachments if needed.

**Project Impact**

Provide a detailed description of the anticipated project impact using the table below. Please reference the metrics in the Evaluation Criteria scorecard (see page 6). Please include additional pages or attachments if needed.

Resilience Criteria		
<i>Note: Applicants only need to provide metrics related to their project category (e.g., reconductoring project applicants only need to submit build metrics associated with the Distribution Modifications category, and only the metrics therein that apply) and the All Projects category.</i>		
Category	Build Metrics	Answer (numerical values only)
Distribution Modifications	Miles of new distribution lines:	
	Miles of distribution lines undergrounded:	
	Miles of distribution lines of vegetation clearing:	

	<b>Miles of distribution lines recondctored:</b>	
	<b>Miles of distribution lines with other upgrades (indicate other upgrade type below):</b>	
	<b>Number of distribution poles inspected:</b>	
	<b>Number of distribution poles replaced:</b>	
	<b>Number of distribution poles with other upgrades (indicate other upgrade type below):</b>	
<b>Transmission Modifications</b>	<b>Miles of new transmission lines (specify capacity (GW-mile) below):</b>	
	<b>Miles of transmission lines undergrounded:</b>	
	<b>Miles of transmission lines recondctored:</b>	
	<b>Miles of transmission lines of vegetation clearing:</b>	
	<b>Miles of transmission lines with other upgrades (indicate other upgrade type below):</b>	

	<b>Number of transmission structures inspected:</b>	
	<b>Number of transmission structures replaced:</b>	
	<b>Number of transmission structures with other upgrades (indicate other upgrade type below):</b>	
<b>Substation Modifications</b>	<b>Number of substations relocated:</b>	
	<b>Number of substations with added physical protection:</b>	
	<b>Number of substations with added sensors/monitors:</b>	
	<b>Number of substations with elevated equipment:</b>	
	<b>Number of substations with upgraded equipment:</b>	
	<b>Number of substations with other upgrades (indicate other upgrade type below):</b>	
	<b>Number of substations with redundant equipment:</b>	

<b>Monitoring and Control Devices</b>	<b>Number of fault location, isolation, and service restoration (FLISR) devices installed:</b>	
	<b>Number of other monitoring/metering devices installed:</b>	
	<b>Number of other protection or control devices installed (indicate the technology below):</b>	
<b>Batteries</b>	<b>Power Rating of battery system installed (MW) (specify mobile or permanent installation below):</b>  <b>Mobile</b>  <b>Permanent</b>	
	<b>Is battery system “off-grid,” “behind-the-meter” or part of a “microgrid?”</b>	<ul style="list-style-type: none"> <li>● <b>Off-Grid</b></li> <li>● <b>Behind-the-Meter</b></li> <li>● <b>Microgrid</b></li> <li>● <b>Other:</b></li> </ul>
	<b>Energy rating of battery installed (MWh):</b>	
	<b>Is the battery system an Eligible Project? If Yes, explain why in the Project Narrative above.</b>	<b>Yes No</b>
<b>All Projects</b>	<b>Expected reduction in the number of outages per year:</b>	

	Expected reduction in the duration of outages per year:	
	Number of customers affected by upgrades:	
	Number of critical facilities impacted by upgrades:	

### Infrastructure Criteria

<i>Metric</i>	<i>Answer (numerical values only)</i>
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Map of circuits impacted by project with number of customers reliant on each circuit and other critical facilities served by the circuits:	Please attach the map with other metrics overlaid on map or included on a separate attachment.
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### Hazard Mitigation Criteria

<i>Metric</i>	<i>Answer (numerical values only)</i>
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Description and/or analysis of circuit vulnerability to hazards including floods, extreme heat, extreme cold and winter storms, tornadoes, wind, wildfires, landslides, and earthquakes:	Please describe below or as a separate attachment:
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### Workforce Criteria

<i>Metric</i>	<i>Answer (numerical values only)</i>
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Discussion of workforce readiness to complete project:	Please describe below or as a separate attachment:
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<p><b>Number of workers employed in construction and maintenance of project operations:</b></p>	<p><b>Construction:</b></p> <p><b>Maintenance:</b></p>
<p><b>Description of any plans to partner with a training provider (labor, community college, etc.), and the use of an appropriately credentialed workforce (i.e., requirements for appropriate and relevant professional training, certification, and licensure):</b></p>	<p><b>Please describe below or as a separate attachment:</b></p>
<p><b>Demonstration of project longevity:</b></p>	<p><b>Please describe below or as a separate attachment:</b></p>
<p><b>Demonstration of stakeholder consultation or inclusion, particularly stakeholders in Appalachian Regional Commission at-risk/distressed areas, if applicable:</b></p>	<p><b>Please describe below or as a separate attachment:</b></p>

**Evidence of Matching Funds**

Please attach any letters documenting the financial commitment for any match claimed. These letters of commitment must include clear documentation of the amount of financial commitment from each source (both the applicant and from any entity other than the applicant). Please see page 5 for more information about the required letters.

**Project Budget Proposal**

Please complete the budget worksheet below for the project period of performance. See page 4 for a list of ineligible expenses to exclude from the budget and grant request.

Instructions and a separate budget form are available on the WVOE website.

Detailed Budget Information					
Budget Summary (Must be consistent with the Detailed Budget Worksheet below)					
Category	Grant Request (fromWVOE)	+	Match (from Applicant)	=	Project Cost (Total)
Personnel		+		=	
Contractual		+		=	
Equipment		+		=	
Supplies		+		=	
<b>Total for each column:</b>		+		=	

Please complete the below detailed budget worksheet. Totals for each category should be entered on the application budget summary above. **Items 1-5 are for grant requested funds only. All matching funds should be listed in the Match table (Number 5 below).**

**1. Personnel**

Individual	Position	Hourly Rate	Hours	Benefits	Total Cost
<b>Total Salaries &amp; Benefits</b>					

2. Contractual (List Specific Items)	
Item	Cost
Other (List Specific Item)	
<b>Total Contractual Expenses</b>	

3. Equipment			
Item	Quantity	Cost per Item	Total Cost
<b>Total Equipment</b>			

4. Supplies (Non-Construction-Related Costs)			
Item	Quantity	Cost per Item	Total Cost
<b>Total Supplies</b>			

5. Supplies (Construction-Related Costs)			
Item	Quantity	Cost per Item	Total Cost
<b>Total Supplies</b>			

**6. Match**

Please use the following table to calculate matching contributions of cash, goods, and services to be entered on the application form. All items listed must be accompanied by a letter of commitment in the prior Evidence of Matching funds section.

<b>Contributor</b>	<b>Budget Category</b>	<b>Description</b>	<b>Status (Pending or Secured)</b>	<b>Value in Dollars</b>
<b>Total Match</b>				

**Evidence of Good Standing**

Please attach a Letter of Good Standing with the West Virginia Tax Division.

**W-9**

Please attach a W-9 to be processed for grant payments, if selected for the award.

**Compliance with Federal Requirements**

Does the project comply with the following federal requirements?

- |   |                              |                             |
|---|------------------------------|-----------------------------|
| Build America, Buy America  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Foreign National Participation  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Davis Bacon Act   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Environmental Review in accordance with the National Environmental Protection Act | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

**Applicant's Signatory Official**

I certify that by signing below, I have the legal authority to bind my organization and request this grant; and that, if approved, (a) these funds will be used for the authorized scope of work; (b) as the Subrecipient, I fully understand the responsibilities of accepting the federal funds identified herein, including submission to state and federal oversight, public disclosure, whistleblower protection, and reporting requirements; (c) that my organization owns the property involved in the resilience project(s); and, (d) that my organization has been in service for at least five years prior to this application and has a plan to operate for another five years.

Name:

Title:

Signature:

Date: