

Energy Efficiency Revolving Loan Fund (EERLF) Pre-Application

Program Overview

The West Virginia Office of Energy (WVOE) has been awarded a **\$5.7 million capitalization grant** through the Department of Energy's (DOE) Energy Efficiency Revolving Loan Fund (EERLF) program, which is funded by the Bipartisan Infrastructure Law (BIL) Section 40502. This significant federal funding will allow West Virginia to establish a self-sustaining revolving loan fund to finance energy efficiency upgrades and retrofits for commercial buildings across the state. The program aims to accelerate energy savings, reduce utility costs, lower greenhouse gas emissions, and leverage private capital. Specific eligible activities are expected to include the installation of insulation, HVAC upgrades, energy-efficient lighting, and window or door replacements. The WVOE intends to specifically focus on directing benefits and expanding access to capital for small businesses and non-profit organizations that conduct at least 50% of their operational activities and revenue within West Virginia, thereby improving building performance and reducing energy expenses statewide.

Pre-Application Overview

The Energy Efficiency Revolving Loan Fund (EERLF) provides financing to support energy efficiency improvements for eligible organizations, including nonprofits, rural hospitals, small businesses, and licensed daycares. This pre-application is the first step in determining eligibility and project readiness. It is not the full loan application. Applicants who meet initial program criteria will be invited to complete the full financial application through our lending partner.

A qualifying energy audit will be required during the next phase of the application process, using Audit Template or other auditing software approved by the US Department of Energy. Applicants who have not yet completed an audit may still submit a pre-application; however, no project can advance to full underwriting without one.

What Happens After Submitting a Pre-Application

1. Eligibility Review:
The West Virginia Office of Energy will review the submission to confirm program eligibility, proposed project type, and basic project readiness.
2. Preliminary Determination:
Applicants will receive notification indicating whether their project is conditionally

approved to move forward or whether additional information is required.

3. Energy Audit Requirement:

Applicants without a qualifying energy audit will receive instructions for obtaining one. The audit must be completed before full financial application and underwriting. Financing is available for energy audits.

4. Referral to Lending Partner:

Eligible applicants will be referred to our lending partner to complete the full financial application, including underwriting and financial review.

5. Loan Decision:

Final loan approval will be issued by our lending partner based on underwriting, project viability, and completion of all program requirements.

APPLICATION FIELDS

Applicant Information:

- Federal Tax ID
- Business Name
- Business Ownership: Public/Private
- Applicant Address
- Project Address (same as above option)
- Business Primary Contact Name
- Business Primary Contact Phone number
- Business Primary Contact Email Address

Project Overview:

- Organization Overview
 - Please indicate the history, mission, and services provided by the organization.
- Project Overview
 - Please indicate the energy efficiency measures that grant funds will be used to pay for, such as HVAC upgrades, lighting retrofits, building envelope improvements, energy management systems, or other eligible measures. A short description of proposed improvements is required.
- Total Project Cost
- Projected Loan Request
- Projected Energy Savings
- Expected Project Start Date

- Expected Project Completion Date
- Has an energy audit been completed?

Eligibility Confirmation:

Applicants must confirm that they meet basic eligibility criteria, understand that this is a pre-application, and acknowledge the program's requirements, including the energy audit requirement and the need to provide additional documentation if requested.

Authorization:

A digital signature from an authorized representative is required to complete the submission.