

Budget Justification

Applicant Organization Name: _____

Cost Share: If the cost of your project exceeds the amount of the Energy Efficiency & Conservation Block Grant you are applying for, what source of funds will you use to pay the difference? (if applicable): _____

SUMMARY OF PROJECT COSTS: may include items under several categories for design, management, and implementation of project.

Project Costs	WV EECBG	Cost Share	Total Funds
Personnel - Wages/Salaries			
Personnel - Fringe Benefits			
Supplies/Materials			
Equipment			
Contractual			
Other			
Total Project Budget	\$0.00	\$0.00	\$0.00

DETAIL OF PROJECT COSTS BY CATEGORY

Personnel Costs: Provide the title or payroll class of the individual and the percent of time (FTE = Full Time Equivalent) dedicated to the project. include wage/salary and fringe benefit costs for your employees..

Contractor personnel costs are included under Contractual category.

Wages/Salaries – Title/Group	WV EECBG	Cost Share	Total Funds
<i>Example: Assistant II, 5% FTE, \$40,000</i>	\$2,000.00	\$0.00	\$2,000.00
Total Salaries	\$0.00	\$0.00	\$0.00

Fringe Benefits – Title/Group	WV EECBG	Cost Share	Total Funds
<i>Example: Assistant II, 20% Fringe</i>	\$400.00	\$0.00	\$400.00
Total Fringe Benefits	\$0.00	\$0.00	\$0.00

Supplies/Materials	WV EECBG	Cost Share	Total Funds
<i>Example: LED 2x4 fixture</i>	\$48.00	\$0.00	\$48.00
Total Supplies	\$0.00	\$0.00	\$0.00

Non-expendable Equipment: Items with an acquisition cost greater than \$5,000.00 and useful life greater than 1 year.

Equipment Item	WV EECBG	Cost Share	Total Funds
<i>Example: Central heat pump condenser</i>	\$7,400.00	\$0.00	\$7,400.00
Total Equipment	\$0.00	\$0.00	\$0.00

Contractual: For proposed contracts, list service to be provided, estimated cost and Equipment that may be purchased by the contractor.

Contractor, service to be provided & Equipment purchased by Contractor	WV EECBG	Cost Share	Total Funds
<i>Example: Labor cost to install new LED fixture</i>	\$45.00	\$0.00	\$45.00

Total Contractual	\$0.00	\$0.00	\$0.00

Other Costs: List other costs necessary for direct project cost and not included in above categories.

Other Cost	WV EECBG	Cost Share	Total Funds
<i>Example: City permit</i>	\$30.00	\$0.00	\$30.00
Total Other Costs	\$0.00	\$0.00	\$0.00

Budget Information Contact: Provide name, phone number, and email address of person to contact for questions regarding budget.

Name:

Phone number:

Email:

Signatory Authority:

(Signature)

(Date)

(Name Typed/Printed)